

MINUTES of the MEETING of the
WAVERLEY BOROUGH COUNCIL
held in the Council Chamber,
Council Offices, Godalming on
19 February 2013

* Cllr Tony Gordon-Smith (Mayor)

* Cllr Patricia Ellis (Deputy Mayor)

* Cllr Brian Adams	Cllr Denis Leigh
Cllr Stella Andersen-Payne	* Cllr Peter Martin
* Cllr Mike Band	* Cllr Tom Martin
* Cllr Gillian Beel	* Cllr Bryn Morgan
* Cllr Patrick Blagden	Cllr Stephen Mulliner
* Cllr Maurice Byham	* Cllr David Munro
* Cllr Elizabeth Cable	* Cllr Elliot Nichols
Cllr Carole Cockburn	* Cllr Jennifer O'Grady
Cllr Jim Edwards	* Cllr Stephen O'Grady
* Cllr Brian Ellis	* Cllr Donal O'Neill
* Cllr Jenny Else	* Cllr Julia Potts
* Cllr Mary Forszewski	* Cllr Stefan Reynolds
* Cllr Pat Frost	* Cllr Ian Sampson
* Cllr Richard Gates	* Cllr Janet Somerville
* Cllr Michael Goodridge	Cllr Roger Steel
* Cllr Lynn Graffham	Cllr Stewart Stennett
* Cllr Jill Hargreaves	Cllr Christopher Storey
* Cllr Christiaan Hesse	* Cllr Adam Taylor-Smith
* Cllr Stephen Hill	Cllr Jane Thomson
* Cllr Nicholas Holder	* Cllr Simon Thornton
* Cllr Simon Inchbald	Cllr Brett Vorley
* Cllr Peter Isherwood	* Cllr John Ward
* Cllr Diane James	Cllr Nerissa Warner-O'Neill
* Cllr Carole King	* Cllr Keith Webster
* Cllr Robert Knowles	* Cllr Ross Welland
Cllr Martin Lear	* Cllr Liz Wheatley
Cllr Nicky Lee	Cllr Nick Williams

Cllr Andrew Wilson

* Present

Cllr Welland arrived at 7.34 p.m.

At the commencement of the meeting, prayers were read by the
Rev'd Mervyn Roberts

43. MINUTES

The Minutes of the Meeting held on 11 December 2012 and of the
Extraordinary Meeting held on 22 January 2013 were confirmed and signed.

44. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs Stella Andersen-Payne, Carole Cockburn, Jim Edwards, Nicky Lee, Denis Leigh, Stephen Mulliner, Roger Steel, Stewart Stennett, Christopher Storey, Jane Thomson, Brett Vorley, Andrew Wilson and Nerissa Warner-O'Neill.

45. DISCLOSURE OF INTERESTS

The following councillors declared non-pecuniary interests in advance of the meeting:-

Minute Number	Councillor	Nature of Interest
Agenda Item 9: The Financial Strategy	Cllr Pat Frost	As a Surrey County and Farnham Town Councillor
137 – Town Team Partners	Cllrs Patricia and Brian Ellis Cllr Julia Potts	As Cranleigh Parish Councillors As a Farnham Town Councillor
157 – Waverley Community Partnership Fund	Cllr Patricia Ellis	As a member of the Waverley Voluntary Grants Panel
	Cllr Gillian Beel	As the Waverley representative on the Brightwells Gostrey Centre
	Cllr Stephen O'Grady	As a Trustee of the Old Kiln Museum Trust (Rural Life Centre). Cllr O'Grady withdrew from the meeting for consideration of this item.
162 – Farnham Neighbourhood Plans and 170 - Town Team Partners – Farnham Plans	Cllr Julia Potts	As a Farnham Town Councillor
172 – Licence for the use of Waverley Car Parks	Cllr Jill Hargreaves	As a Farnham Town Councillor

Cllr John Ward also declared non-pecuniary interests in Executive Minute Numbers 143, 144, 162, 163, 164, 170 and 172 as a Farnham Town Councillor.

46. QUESTIONS FROM MEMBERS OF THE PUBLIC

The following questions were received in accordance with Procedure Rule 10:-

- i. from Mrs Celia Sandars of Farnham

“Following the front-page article in the Farnham herald of 25 January asserting that the proposed replacement Gostrey Centre in the Brightwells Scheme will be severely disadvantaged by facilities allowed to the adjacent M&S Simply Food Store via consent to planning application NMA/2012/0025, would the Leader or Portfolio Holder please tell me exactly and in detail what is proposed to overcome the major difficulties for the future Gostrey Centre? For instance, will a new agreement be negotiated with M&S to restore the original access, will there be other variations to the current plans which might enable the Gostrey to function as it should, or will the Centre be re-located away from the development site, as it is rumoured?”

Celia Sandars was unable to attend the meeting to ask her question in person and the Mayor confirmed that a written response would be sent, the details of which are set out below:-

“Waverley is in regular discussions with the trustees of the Brightwells Gostrey Centre. We are committed to deliver an improved building and facilities for the residents of Farnham and the surrounding area.

We are actively working with the trustees and the manager of the centre to find the best way forward and are discussing a range of options that will ensure that the centre can thrive and continue to offer support to the community of Farnham.

The Portfolio Holder for East Street met with the Chairman of the Trustees on Monday 18 February 2013 at the Gostrey Centre, together with a senior representative from Crest Nicholson. You will need to ask him, but he left the meeting last night feeling that the Chairman was content with the outcome of our discussions. We really want to deliver top-notch purpose-built facilities for use by users of the Gostrey Centre.”

- ii. from Town Councillor David Atfield of Farnham:

“Given that Waverley Borough Council’s Corporate Plan pledges to work with parish councils, voluntary groups and the community to meet the needs of residents, why has the Waverley Borough Council introduced changes to car park license fees without consulting with those affected, and does the Council appreciate that the increase proposed will kill the farmers’ market in Farnham?”

Mr Atfield was also unable to attend the meeting and the written response to his question is as follows:-

“Thank you for your question Mr Atfield. You are correct. Waverley aims to work with parish councils, voluntary groups and the community to meet the needs of residents. However, it also has a duty to look after the financial interests of all of Waverley’s residents. Sometimes a balance has to be struck between the competing objectives.

Over the last year we have been conducting a review of the licence fees we charge in the Council's car parks to ensure that council taxpayers get an appropriate return from their landholdings. We have been working hard to achieve a balance between the objectives I have mentioned. In Farnham's Central car park, we have collected just £1 rent per year for many years from the Town Council who promote the farmers market. To continue this is not fair to the rest of Waverley's taxpayers and the modest sum of £50 per annum and, £10 per stall per market, strikes the right balance for all parties. These prices are exactly the same as those which will be charged in Godalming to the South West Surrey Farmers Market in Crown Court."

iii. from Town Councillor David Beaman of Farnham

"Why has WBC decided not to distribute all of the grant that it received from Central Government in Local Parish Council Tax Allocation Grant?"

The Portfolio Holder for Finance gave the following response:-

"The Government decided to include a notional amount within Waverley's government grant for 2013/14 towards town and parish council tax support. This grant relates to the changes in the arrangements for the payment of Council Tax Benefit and the additional costs and risks passed to the precepting authorities, but the grant only covers 90% of the cost. Although Government ministers have confirmed to us that there is no requirement to pay council tax support to Town and Parish Councils, Waverley is keen to ensure that the Borough, Town and Parish Council taxpayers are all treated fairly.

Waverley is proposing to share the grant with the Town and Parish Councils and, in a similar way, the additional costs, including the additional risks and the cost of the hardship fund are proposed to be borne proportionally and so the net amount of grant available for distribution is reduced.

As explained to the Towns and Parishes at our meeting on 15th January this year, the amount of take-up is uncertain and we will review the risk reserve later in the year.

As well as the direct payment of £80,615 grant to Towns and Parishes, Waverley has introduced a Local Council Tax Support scheme in January this year, and modified its scheme for council tax exemptions in December 2012, both of which will benefit Towns and Parishes by reducing the Government grant shortfall.

In the meantime, Waverley will continue to absorb the risks on council tax collection and continue to pay precepts to Town and Parishes in advance of council tax being paid by council tax payers."

47. MAYOR'S ANNOUNCEMENTS

The Mayor informed the Council that Councillor Christopher Storey was making a good recovery and he hoped to be able to return to the Council soon. He also drew councillors' attention to the Olympic Statue which had now been placed in the cabinet at the entrance to the Chamber for all to see.

The Mayor had recently received a visit from the High Sheriff of Surrey and had spent 2 hours showing her around the Borough. The tour included the Devils Jumps, a talk by Nick Baxter, a member of the Countryside team, about the amount of countryside land Waverley looks after, as well as a visit to a food bank and Skillway.

The Mayor finally congratulated the Waverley Pancake Team who had beaten Guildford Borough Council at the annual pancake race along Guildford High Street and were now in possession of a trophy.

48. BUDGET 2013/14

The Chairman of the Executive presented the reports at Appendix A to the agenda, and following this, both the Chairman of the Executive and the Portfolio Holder for Finance delivered Budget Statements to the Council, copies of which are attached as Annexe 1 to these minutes.

48.1 General Fund Revenue Estimates 2013/14 (Appendix A.1)

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the report of the Executive at Appendix A.1 be approved and recommendations 1-7 contained therein adopted.

48.2 General Fund Capital Programme 2013/14 (Appendix A.2)

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the report of the Executive at Appendix A.2 be approved and recommendations 8-11 contained therein adopted.

48.3 Housing Revenue Account Business Plan and Revenue Budget 2013/14 (Appendix A.3)

RESOLVED that the report of the Executive at Appendix A.3 be approved and recommendations 12-16 contained therein adopted.

48.4 Housing Revenue Account Capital Programme, New Affordable Homes Programme and Stock Improvement Programme 2013/14 (Appendix A.4)

RESOLVED that the report of the Executive at Appendix A.4 be approved and recommendations 17-20 contained therein adopted.

48.5 Council Tax Setting 2013/14 (Appendix A.5)

An amended version of Appendix A.5 was tabled at the meeting.

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that

21.1 the following amounts having been calculated by the Council for the year 2013/2014 in accordance with the Regulations made under Section 31B (3) of the Act be approved:

(a) 51,534.9 being the amount calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) as its Council Tax Base for the year;

(b) Part of the Council's area – Tax Base Band D Equivalents

Alfold	451.28	being the amounts calculated by the Council in accordance with Regulation 6 of the Regulations as the amounts of its Council Tax base for the year for dwellings in those parts of its area to which one or more special items relate.
Bramley	1,590.78	
Busbridge	435.25	
Chiddingfold	1,331.48	
Churt	622.36	
Cranleigh	4,925.06	
Dockenfield	222.74	
Dunsfold	517.61	
Elstead	1,123.10	
Ewhurst	1,167.39	
Farnham	16,253.11	
Frensham	819.45	
Godalming	8,468.14	
Hambledon	415.18	
Hascombe	154.98	
Haslemere	7,249.49	
Peper Harow	99.52	
Thursley	356.44	
Tilford	351.11	
Witley	3,295.25	
Wonersh	1,685.19	

21.2 the following amounts have been calculated for the Council for 2013/2014 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:

(a) £71,686,011 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A 2 (a) to (f) of the Act taking into account all precepts issued to it by Parish Councils;

(b) £60,933,868 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act;

- (c) £10,752,143 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A (4) of the Act, as its council tax requirement for the year;
- (d) £208.64 being the amount at (c) divided by the amount at 21.1(a) above, calculated by the Council in accordance with Section 31B (1) of the Act and rounded for administrative purposes, as the basic amount of its Council Tax for the year;
- (e) £2,408,127 being the aggregate amount of all special items referred to in Section 34 (1) of the Act;
- (f) £161.91 being the amount at (d) above less the result given by dividing the amount at (e) above by the amount at 21.1(a) above, calculated by the Council in accordance with the Section 34 (2) of the Act and rounded for administrative purposes, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates;

(g) Part of Council's area

	£	
Alfold	209.93	being the amounts given by adding to the amount at (f) above the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the amount at 21.1 (b) above calculated by the Council, in accordance with Section 34 (3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.
Bramley	184.43	
Busbridge	181.44	
Chiddingfold	244.22	
Churt	206.63	
Cranleigh	211.82	
Dockenfield	184.08	
Dunsfold	217.94	
Elstead	188.04	
Ewhurst	213.40	
Farnham	217.77	
Frensham	203.40	
Godalming	213.69	
Hambledon	185.53	
Hascombe	206.35	
Haslemere	192.39	
Peper Harow	166.93	
Thursley	188.35	
Tilford	213.00	
Witley	208.60	
Wonersh	183.10	

(h) Valuation Bands

<u>Part of the Council's Area</u>	<u>Band A</u> £	<u>Band B</u> £	<u>Band C</u> £	<u>Band D</u> £	<u>Band E</u> £	<u>Band F</u> £	<u>Band G</u> £	<u>Band H</u> £
Alfold	139.95	163.28	186.60	209.93	256.58	303.23	349.88	419.86
Bramley	122.95	143.45	163.94	184.43	225.41	266.40	307.38	368.86
Busbridge	120.96	141.12	161.28	181.44	221.76	262.08	302.40	362.88
Chiddingfold	162.81	189.95	217.08	244.22	298.49	352.76	407.03	488.44
Churt	137.75	160.71	183.67	206.63	252.55	298.47	344.38	413.26
Cranleigh	141.21	164.75	188.28	211.82	258.89	305.96	353.03	423.64
Dockenfield	122.72	143.17	163.63	184.08	224.99	265.89	306.80	368.16
Dunsfold	145.29	169.51	193.72	217.94	266.37	314.80	363.23	435.88
Elstead	125.36	146.25	167.15	188.04	229.83	271.61	313.40	376.08
Ewhurst	142.27	165.98	189.69	213.40	260.82	308.24	355.67	426.80
Farnham	145.18	169.38	193.57	217.77	266.16	314.56	362.95	435.54
Frensham	135.60	158.20	180.80	203.40	248.60	293.80	339.00	406.80
Godalming	142.46	166.20	189.95	213.69	261.18	308.66	356.15	427.38
Hambledon	123.69	144.30	164.92	185.53	226.76	267.99	309.22	371.06
Hascombe	137.57	160.49	183.42	206.35	252.21	298.06	343.92	412.70
Haslemere	128.26	149.64	171.01	192.39	235.14	277.90	320.65	384.78
Peper Harow	111.29	129.83	148.38	166.93	204.03	241.12	278.22	333.86
Thursley	125.57	146.49	167.42	188.35	230.21	272.06	313.92	376.70
Tilford	142.00	165.67	189.33	213.00	260.33	307.67	355.00	426.00
Witley	139.07	162.24	185.42	208.60	254.96	301.31	347.67	417.20
Wonersh	122.07	142.41	162.76	183.10	223.79	264.48	305.17	366.20

being the amounts given by multiplying the amounts at (g) above by the number which, in the proportion set out in Section 5 (1) of the Local Government Finance Act 1992, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36 (1) of the Local Government Finance Act 1992 as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

- 21.3 that it be noted that for 2013/2014 the Surrey County Council and the Police and Crime Commissioner for Surrey have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below;

	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
S.C.C.	781.68	911.96	1,042.24	1,172.52	1,433.08	1,693.64	1,954.20	2,345.04
PCC for Surrey	138.37	161.43	184.49	207.55	253.67	299.79	345.92	415.10

- 21.4 that, having calculated the aggregate in each case of the amounts at 21.2 (h) and 21.3 above, the Council, in accordance with Section 30 (2) of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the financial year commencing on 1st April 2013 for each of the categories of dwellings shown below:-

<u>Part of the Council's Area</u>	<u>Valuation Bands</u>							
	A £	B £	C £	D £	E £	F £	G £	H £
Alfold	1,060.00	1,236.67	1,413.33	1,590.00	1,943.33	2,296.66	2,650.00	3,180.00
Bramley	1,043.00	1,216.84	1,390.67	1,564.50	1,912.16	2,259.83	2,607.50	3,129.00
Busbridge	1,041.01	1,214.51	1,388.01	1,561.51	1,908.51	2,255.51	2,602.52	3,123.02
Chiddingfold	1,082.86	1,263.34	1,443.81	1,624.29	1,985.24	2,346.19	2,707.15	3,248.58
Churt	1,057.80	1,234.10	1,410.40	1,586.70	1,939.30	2,291.90	2,644.50	3,173.40
Cranleigh	1,061.26	1,238.14	1,415.01	1,591.89	1,945.64	2,299.39	2,653.15	3,183.78
Dockenfield	1,042.77	1,216.56	1,390.36	1,564.15	1,911.74	2,259.32	2,606.92	3,128.30
Dunsfold	1,065.34	1,242.90	1,420.45	1,598.01	1,953.12	2,308.23	2,663.35	3,196.02

Elstead	1,045.41	1,219.64	1,393.88	1,568.11	1,916.58	2,265.04	2,613.52	3,136.22
Ewhurst	1,062.32	1,239.37	1,416.42	1,593.47	1,947.57	2,301.67	2,655.79	3,186.94
Farnham	1,065.23	1,242.77	1,420.30	1,597.84	1,952.91	2,307.99	2,663.07	3,195.68
Frensham	1,055.65	1,231.59	1,407.53	1,583.47	1,935.35	2,287.23	2,639.12	3,166.94
Godalming	1,062.51	1,239.59	1,416.68	1,593.76	1,947.93	2,302.09	2,656.27	3,187.52
Hambledon	1,043.74	1,217.69	1,391.65	1,565.60	1,913.51	2,261.42	2,609.34	3,131.20
Hascombe	1,057.62	1,233.88	1,410.15	1,586.42	1,938.96	2,291.49	2,644.04	3,172.84
Haslemere	1,048.31	1,223.03	1,397.74	1,572.46	1,921.89	2,271.33	2,620.77	3,144.92
Peper Harow	1,031.34	1,203.22	1,375.11	1,547.00	1,890.78	2,234.55	2,578.34	3,094.00
Thursley	1,045.62	1,219.88	1,394.15	1,568.42	1,916.96	2,265.49	2,614.04	3,136.84
Tilford	1,062.05	1,239.06	1,416.06	1,593.07	1,947.08	2,301.10	2,655.12	3,186.14
Witley	1,059.12	1,235.63	1,412.15	1,588.67	1,941.71	2,294.74	2,647.79	3,177.34
Wonersh	1,042.12	1,215.80	1,389.49	1,563.17	1,910.54	2,257.91	2,605.29	3,126.34

49. MINUTES OF THE EXECUTIVE

49.1 Meeting of 8 January 2013

It was moved by the Chairman of the Executive, duly seconded and

RESOLVED that the Minutes of the Meeting of the Executive held on 8 January 2013 be approved and the recommendation contained therein adopted.

[NB. Cllr Hesse left the meeting at 7.50 p.m.]

49.2 Meeting of 5 February 2013

It was moved by the Chairman of the Executive and duly seconded that the Minutes of the Meeting of the Executive held on 5 February 2013 be approved and adopted.

i. Waverley Community Partnership – Applications for Revenue Funding 2013/14

The following amendment was moved by Cllr Brian Adams and seconded by Cllr Elizabeth Cable:-

“To agree an additional recommendation, as follows:-

87A. That Council delegate that the Deputy Chief Executive, in consultation with the Leader, Deputy Leader and Portfolio Holder for Grants, be authorised to make decisions on unexpected or urgent requests for support to current and new partner organisations during the year from the available contingency budget and to report decisions to the next meeting of the Executive”.

The amendment was AGREED.

ii. Waverley Members' Allowances Scheme

Cllr Diane James asked that her vote against Recommendations 90, 91 and 92 be recorded.

Recommendation 93 was approved by a vote, nem com.

[Cllr James left the meeting at 8.25 pm after consideration of this item]

RESOLVED that the Minutes of the Meeting of the Executive held on 5 February 2013 be approved, as amended, and the recommendations contained therein adopted.

[NB The Head of Democratic and Legal Services left the meeting during consideration of Minute Number 167 and recommendation 110.]

50. MINUTES OF THE LICENSING AND REGULATORY COMMITTEE

It was moved by the Chairman of the Committee, duly seconded and

RESOLVED that the Minutes of the Meeting of the Licensing and Regulatory Committee held on 31 January 2013 be approved.

The meeting concluded at 9.07 p.m.

Mayor